

**SPECIAL MEETING
EDUCATION ACHIEVEMENT AUTHORITY**

 BOARD OF DIRECTORS

 X **EXECUTIVE COMMITTEE**

Date: May 10, 2012
Time: 2:00pm
Location: Lansing Community College
Paula D. Cunningham Administration Board Room
610 North Capital Avenue
Lansing, MI 48901

MINUTES

The meeting was called to order by Chairperson Roy Roberts at 2:05pm. Chairperson Roberts thanked Board Member Judith Kaye Berry for hosting this meeting and complimented the location. He also informed the Board of Ms. Berry's departure with the EAA Board of Directors as she will be starting her new position as a Deputy Assistant Chancellor, Instructional Support and Educational Accountability at EAA on Monday, May 21, 2012. Chairperson Roberts also thanked her for being an exceptional part to the EAA Board of Directors and stated that she will be truly missed. He then introduced the Board of Directors as well as the Executive Committee.

II. Roll Call

Chairperson Roberts asked Tyrone Winfrey to call the roll of the Board of Directors.

Board Member Attendance:

Roy Roberts, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Carol Goss, Vice Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Judith Kaye Berry, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Sharlonda Buckman, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Rev. Dr. Joseph R. Jordan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jann Joseph, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Shirley Stancato, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Member Mike Morris joined the meeting in progress at 2:15 pm. by phone, and Members Buckman, Jordan and Pickard joined the meeting in progress at 2:15pm.

A quorum of the EAA Board was determined.

Chairperson Roberts then asked Tyrone Winfrey to call the roll of the EAA Executive Committee.

Executive Committee Attendance:

Roy Roberts, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

*Member Mike Morris joined the meeting in progress at 2:15pm by phone.

A quorum of the EAA Executive Committee was determined.

III. Approval of Agenda

Chairperson Roberts asked whether there were any suggested changes to the joint meeting agenda.

Chairperson Roberts then asked for a motion to approve the agenda.

Motion: Member Jordan

Support: Member Berry

Ayes: 10 Nays: 0

The motion was carried.

V. Old Business

a) Approval of Meeting Minutes – March 13, 2012 Board of Directors Meeting

Chairperson Roberts asked for a motion to approve the EAA Board meeting minutes from the March 13, 2012 board meeting.

Motion: Member Stancato

Support: Member Goss

Ayes: 10 Nays: 0

The motion was carried.

b) Approval of Meeting Minutes – March 13, 2012 Executive Committee Meeting

Chairperson Roberts then asked for a motion to approve the EAA Executive Committee meeting minutes from the March 13, 2012 board meeting, and asked that only Executive Committee members vote on this item.

Motion: Member Murray

Support: Member Duggan

Ayes: 4 Nays: 0

The motion was carried.

c) Portfolio of Schools

Chancellor Covington and Dr. H. MiUndrae Prince, EAA's Interim Assistant Chancellor of Instructional Support and Educational Accountability reviewed EAA's School Portfolio Prospectus as follows:

- a)** EAA will adopt a portfolio of schools achieving the goal of operating a system of schools based on a governance model of autonomy and flexibility
- b)** Schools will move from a theory of managed instruction to managed performance empowerment.
- c)** Regardless of their status, all schools will abide by three assurances which focus on the following areas:
 - Assessment
 - Student Information and Reporting System
 - Data collection and evaluation
 - School Operations
 - Curriculum Design
 - Teaching Methodologies and Strategies
 - Other Applicable Decision Making Authority

- The Ultimate Goal is to achieve statistically significant increases in measureable student achievement as determined by the EAA of Michigan and approved by its governing board based on the following:
 - Growth
 - Status
 - Performance
 - Engagement
 - Climate/Culture
 - College/Career Readiness
 - Population Composite
 - Attendance
 - Talent
 - Data

Dr. Prince also reviewed the initial phase of EAA's Charter/Contract Process. Key Milestones are listed as follows:

- February 23, 2012 – Met with Michigan Department of Education to review guidelines/procedures
- February 24, 2012 – Met with Allen Law Group to discuss guidelines/procedures
- March 7, 2012 – Met with over 23 Charter providers in an orientation meeting
- March 23, 2012 – Charter Applications were due via return receipt requested mail
- March 26, 2012 – The EAA External team reviewed Charter Applications
- April 2, 2012 – Phase II of the Charter Application process began
- April 13, 2012 – EAA Tem Interview
- May 10, 2012 – Recommended American Quality Schools, Boggs, EdVantage and WAY

After Dr. Prince's School Portfolio Prospectus review, Chairperson Roberts asked if anyone had questions.

Member Murray asked about lead time for the charter school search as well as the option of the actual cycle time for pre-qualified candidates being rushed and not having enough time to submit an application. However, he truly understands the urgency. Dr. Covington and Dr. Prince discussed the procedure of the charter application process as well as a major concern with charter applicant's delivering the actual applications to the EAA office which was not the correct procedure. They will definitely look in to Member Murray's suggestion as an option for the next school year.

Member Goss asked if we knew if there were any applications from Detroit. Dr. Prince stated that there were.

Member Duggan asked what the actual count was on the applicants that were chosen as well as the total amount of those who were not chosen. Dr. Prince stated that 6 submitted formal applications. 3 failed to follow protocol and 2 were chosen; American Quality Schools, EdVantage.

Dr. Covington discussed WAY and BOGGS; two new Charters to operate as Charters which will would total out 17 schools for EAA.

Member Buckman asked for an overview of the providers that were chosen in reference to what cities they were from. Dr. Prince stated that American Quality Schools is from Chicago, BOGGS is from Detroit, EdVantage is from Ohio and WAY is from Belleville, Michigan.

Chairperson Roberts stated that he was very pleased with the outcome of this process.

Member Jordan asked if the learning would be better in Charter Schools or Public Schools. Chairperson Roberts understood Member Jordan's question and commended on his concern as better learning.

IV. New Business

Chairperson Roberts asked the Members if there were any questions thus far and proceeded with Chancellor Covington.

Chancellor Covington discussed EAA as a statewide body with the intent of moving across the state of Michigan and his team provided a number of updates to the EAA Board.

They included the following:

d) Monthly Revenue/Expenditure Statement

Member Duggan inquired about the range of the Principal's salaries listed on the proposed salary schedule and wanted to know where the funds would come from. Dr. Covington and Dr. Rebecca Lee-Gwin, EAA's Deputy Chancellor, Business/Fiscal Affairs and Operations discussed the various levels and years of service performance rewards for both EAA Teachers and Principals. Dr. Lee-Gwin also stated that the funds would come from grants the first year. She also stated that eventually, a performance matrix will be incorporated with teachers and administrators. Dr. Covington asked what the grant total would be and Dr. Lee-Gwin stated that it would be around 15 million. Dr. Maria Goodloe-Johnson, EAA's Deputy Chancellor, Instructional Support and Educational Accountability reviewed the salary process and stated that the was based on years of experience. Staff will gather evaluation data to determine the level of placement for teachers at the end of year one. Dr. Covington also stated that because of EAA having a year round school district; flexibility and autonomy will be reviewed as well to set the pay schedules in reference to additional work days for teachers. Chairperson Roberts discussed a precursor to the project.

e) Proposed Teacher/Administrator Contracts

Member Goss asked if there was a formula or percentage based on the actual level of service teachers were hired in, i.e. Lead Teacher/Master Teacher, training, or performance.

Member Stancato asked about unionizing interest and wanted to know if it would be an option for EAA employees. Both Chairperson Roberts and Dr. Covington recognized the interest with EAA being a new entity and also understood employees possibly being interested. However, both agree that EAA has no right to start this process. Member Duggan also agreed.

Member Buckman asked if there was a probationary period written into the teacher contract. Dr. Goodloe-Johnson state that all teachers will receive a probationary contract in year one and performance reviews will be used to place teachers for year two.

Members Duggan and Stancato asked about the Principal count being proposed at 10 and not 15. Dr. Covington stated that 3 more vacancies are still outstanding as they were currently looking for the best candidates for these schools.

f) Proposed Principals, Teacher, Counselors, Media Specialist, etc. Salary Schedule.

g) Proposed Principal Recommendations

- Jacqueline Caldwell – Elementary – Burns Elementary
- Alexander Cintron – Elementary – Phoenix Academy
- Hannah Irvin – Elementary – Law Academy
- Lori Johnson – Secondary – Co-Principal, Southeastern High School
- Jeff Maxwell – Secondary – Co-Principal, Southeastern High School
- Mark Mayberry – Secondary – Ford High School
- Steven McGhee – Secondary – Central High School
- Antoinette Pearson – Secondary – TBA
- Angela Underwood – Elementary – Nolan Elementary
- Kenyatta Wellbourn – Secondary – Denby High School

h) Proposed Assistant Chancellor for Instructional Support and Educational Accountability Position

i) Master Service Agreements

- i. Michigan High School Athletics Association (MHSAA)
- ii. Building Educated Leaders for Life (BELL)

- iii. School Improvement Network
- iv. Employee Benefits Package
- v. Food Service Agreement/Child Nutrition
- vi. Transportation

Member Duggan asked if there was an enrollment deadline and wanted to know what the total currently was. Dr. Goodloe-Johnson stated that the totals were still being worked on.

Dr. Jordan asked how the selection of students would be chosen. Chairperson Roberts stated that students have a choice of where they'd like to attend. Member Duggan asked what would happen if the student's didn't apply.

Member Pickard asked about the duration of BELL's project and wanted an overview of their services. Dawn, an employee of BELL gave an overview of their services. They are located in the Marketplace District near the Wayne State University area.

Member Buckman and Member Goss inquired about the School Improvement Network

Members Pickard and Stancato inquired about Food Service Agreements.

Members Buckman and Jordan inquired about bus routes being thoroughly reviewed and formulated in reference to special needs as well as whether this would be a statewide bus route.

VI. Chancellor Updates

a) Proposed Charter Schools - WAY and BOGGS

Chancellor Covington gave an overview of two proposed charter schools; WAY and BOGGS which were not included in the initial process and will not require a physical building. Dr. Prince discussed BOGGS Play-Based Education Curriculum based on economic status from K-3 start-up. Chancellor Covington commended BOGGS philosophy of education and is very happy to have them. Chancellor Covington is also very excited about WAY's concept for working with at risk children in a 4-corner process based on Project Based Learning. They also offer virtual on-line learning. This will allow children the ability to learn from home as well as having learning availability 365 days a year. WAY currently has 1400 students throughout 12 different locations around the state of Michigan.

Member Duggan asked how this idea became an interest with EAA. However, BOGGS thought that this was a great opportunity.

Member Buckman asked about financial charter stability for their building.

Member Goss discussed the model for BOGGS in reference to their plan of supporting innovation where it existed and is very pleased to recommend them.

Member Berry asked about test scores in reference to ACT and SAT as well as their actual composite based on engagement into the process and earning credits in 1 year.

Member Stancato asked about defining at risk with reference to WAY's drop-out ratio.

Chancellor Covington asked about a comparison between those in school verses those brought back into education which would be at 40 percent per WAY's response.

Member Duggan still wanted to discuss the process of EAA accessing charters. Chairperson Roberts and Members Pickard and Stancato agreed as well.

Members Buckman, Goss and Murray proposed authorizing the two schools. However, wants more discuss on identifying the process as he would like to move this forward in fairness to EAA.

Chairperson Roberts suggested holding this vote in abeyance to discuss further. He also discussed tabling this vote.

Chairperson Roberts made a motion to table this resolution for 10 days.

Chairperson had to depart the meeting due to schedule constraints in reference to another meeting and temporarily assigned his services to Member Goss as Chairperson of the afternoon who continued the meeting.

VII. Public Comment

Donna Tidwell – Ms. Tidwell's concern is effective communication and accountability between and for all parties. She wants to know will EAA's learning method be better than DPS.

Linda Hunter – Ms. Hunter wanted to thank the EAA for giving a great overview.

George Camacho – Mr. Camacho commended the EAA on their mission and wanted to give support where needed.

Kristy Albarracin – Ms. Albarracin wanted to know where the EAA leadership was actually coming from.

Markeita Selvy – Ms. Selvy wanted to commend the EAA for giving a great overview. She'll be reviewing the outcome and welcoming a positive change.

VIII. Other Business

a) Executive Committee Action Items

a. Resolution 2012-9: Approval of EAA Teacher/Administrator Contracts

Chairperson Roberts asked for a motion to approve Resolution 2012-9: Approval of EAA Teacher/Administrator Contracts.

Motion: Member Duggan

Support: Member Berry

Ayes: 4 Nays: 0

The motion was carried.

b. Resolution 2012-10: Approval of EAA Principals, Teacher, Counselors, Media Specialist, etc. Salary Schedule

Chairperson Roberts asked for a motion to approve Resolution 2012-10: Approval of EAA Principals, Teacher, Counselors, Media Specialist, etc. Salary Schedule

Motion: Member Murray

Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

c. Resolution 2012-11: Approval of EAA Portfolio of Schools

Chairperson Roberts asked for a motion to approve Resolution 2012-11: Approval of the EAA Portfolio. However, Resolution should be re-drafted to reflect the approval of only the 3 charters granted within the approved portfolio of 15 schools (to EdVantage and American Quality Schools)

Motion: Member Duggan

Support: Member Murray

Ayes: 4 Nays: 0

The motion was carried.

d. Resolution 2012-12: Approval of EAA Principal Recommendations

Chairperson Roberts asked for a motion to approve Resolution 2012-12: Approval of EAA Principal Recommendations.

Motion: Member Duggan
Support: Member Duggan

Ayes: 4 Nays: 0

The motion was carried.

e. Resolution 2012-13: Approval of EAA Assistant Chancellor for Instructional Support and Educational Accountability Position

Chairperson Roberts asked for a motion to approve Resolution 2012-13: Approval of EAA Assistant Chancellor for Instructional Support and Educational Accountability Position.

Motion: Member Duggan
Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

f. Resolution 2012-14: Approval of Master Agreement for Michigan High School Athletic Association (MHSAA)

Chairperson Roberts asked for a motion to approve Resolution 2012-14: Approval of Master Agreement for Michigan High School Athletic Association (MHSAA)

Motion: Member Murray
Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

g. Resolution 2012-15: Approval of Master Agreement for Building Educated Leaders for Life (BELL)

Chairperson Roberts asked for a motion to approve Resolution 2012-15: Approval of Master Agreement for Building Educated Leaders for Life.

Motion: Member Pickard
Support: Member Duggan

Ayes: 4 Nays: 0

The motion was carried.

h. Resolution 2012-16: Approval of Master Agreement for School Improvement Network

Chairperson Roberts asked for a motion to approve Resolution 2012-16: Approval of Master Agreement for School Improvement Network.

Motion: Member Duggan
Support: Member Murray

Ayes: 4 Nays: 0

The motion was carried.

i. Resolution 2012-17: Approval of Master Agreement for Employee Benefits Package

Chairperson Roberts asked for a motion to approve Resolution 2012-17: Master Agreement for Employee Benefits Package

Motion: Member Murray

Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

j. Resolution 2012-18: Approval of Master Agreement for Food Service Agreement/Child Nutrition

Chairperson Roberts asked for a motion to approve Resolution 2012-18: Approval of Agreement for Food Service Agreement/Child Nutrition. However, Resolution needs to add addendum that a 2-page report will be provided to the Board on women, minority, and locally-owned business.

Motion: Member Murray

Support: Member Duggan

Ayes: 4 Nays: 0

k. Resolution 2012-19: Approval of Master Agreement for Transportation

Chairperson Roberts asked for a motion to approve Resolution 2012-19: Master Agreement for Transportation. However, Resolution needs to add addendum that a 2-page report will be provided to the Board on women, minority, and locally-owned business.

Motion: Member Murray

Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

l. Resolution 2012-20: Approval of Additions to the EAA Portfolio of Schools for the 2012-2013 School Year.

Chairperson Roberts asked for a motion to approve Resolution 2012-20: Approval of Additions to the EAA Portfolio of Schools for the 2012-2013 School Year.

Motion: Member Murray

Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

m. Resolution 2012-21: Approval of the Board of Directors Board Composition

Chairperson Roberts asked for a motion to approve Resolution 2012-21: Approval of the Board of Directors Board Composition

Motion: Member Duggan

Support: Member Pickard

Ayes: 4 Nays: 0

The motion was carried.

IX. Adjournment

Member Pickard asked for a motion to adjourn the meeting.

Motion: Member Murray

Support: Member Jordan

Chairperson Roberts adjourned the meeting at 4:45pm.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Secretary / Recording Secretary

Date

Approved by the Authority Board,

Secretary / Recording Secretary

Date